Authority and consent on claims

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Given the sensitive information Comcare collects, uses and discloses as part of the claims management process, there is an authorisation and declaration on <u>Comcare's workers' compensation claim form</u>. This also acts as a <u>medical release authority</u>

The signed authorisation and declaration in the workers' compensation claim form is valid for the life of the claim.

You may need to request an updated authority from an employee if:

- the employee changes their name, or
- if a claim has been inactive for a period of time, or
- if a claim has been ongoing for an extended period of time.

This is to ensure the authority from the employee stays current.

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Authority, or withdrawal of authority, to act on employee's behalf

An employee may want someone else to represent them in relation to their claim, and the employee may also want to remove the authority for someone else to represent them.

Authority to release medical information

A medical release authority permits Comcare to collect personal information relevant to a claim.